ADMINISTRATIVE PROCEDURE 302

## ADMISSION OF NON-ALBERTA STUDENTS

ROCKY VIEW SCHOOLS

**Students** 

December 2020

#### Purpose/Background

Rocky View Schools supports the attendance of students from other provinces and territories of Canada and other countries as a means of fostering national and international goodwill, and providing valuable learning experiences for participants, guests, and hosts.

#### **Definitions**

Non-Alberta students refers to students whose parents reside in:

- a province or territory of Canada, except Alberta, or
- a country other than Canada.

A parent is as defined in the Education Act - Section 2

## An Exchange student refers to:

- a student from another province or territory in Canada who is involved in an exchange for up to one school year with a student in Rocky View Schools;
- a student from a foreign country who is involved in an exchange for up to one year, with a student in Rocky View School's;

### Foreign Non-Exchange students are students:

- who attend school under a student visa issued by the Government of Canada; and
- whose parents, natural or adoptive, do not reside in Canada; or
- who do not have a legal guardian residing in Canada; and
- who pay the applicable foreign student fee as set by the Board annually.

#### **Procedures**

- 1. Non-Exchange Students
  - 1.1 Canadian Non-Exchange students from other parts of Canada may be admitted to a school within Rocky View Schools by the school Principal provided that:
    - 1.1.1 The school has available space;
    - 1.1.2 The school has a suitable program; and
    - 1.1.3 There is payment of the applicable Non-Alberta Canadian student fee as set by the Board annually.

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- 1.2 Foreign non-exchange students may be accepted into a school within Rocky View Schools subject to:
  - 1.2.1 The host family of the student residing within the boundaries of Rocky View Schools; and
  - 1.2.2 The Associate Superintendent of Schools granting approval for registration of the student; and
  - 1.2.3 The student obtaining the applicable Student Visa from Immigration Canada; and
  - 1.2.4 The student paying, at point of registration, the applicable tuition fee as established by the Board.

#### Reference:

- Education Act Sections 3, 4, 11, 12, 13, 33, 43, 52, 53,197, 204, 222
- Funding Manual for School Authorities
- International School Partnership Bulletin 3.4.1
- International Student Bulletin 3.4.2
- Student Exchange Bulletin 3.4.3